



CPA CERTIFICATE APPLICATION

Connecticut State Board of Accountancy
Form SBA-11 (SBA11 Main Form.doc) (Rev. 7/05)

For Board use only!

Check No. _____

Transaction Date _____

Amount Received _____

ID No. _____

1. APPLICATION TYPE (check the appropriate box)

- ☐ Initial CPA Certificate only (\$75)
- ☐ Initial CPA Certificate & Certificate Registration (\$95)
- ☐ Initial CPA Certificate & Initial CPA License (\$150)
- ☐ Reciprocal CPA Certificate only (\$75)
- ☐ Reciprocal CPA Certificate & Certificate Registration (\$95)
- ☐ Reciprocal CPA Certificate & Initial CPA License (\$150)

Reciprocal applicants only! Please provide below the jurisdiction which issued your original certificate and have that jurisdiction verify the status of that certificate by their form or Connecticut Form SBA-7.

Original Certificate issued by: _____

2. APPLICANT'S FULL NAME AND ADDRESS

Home Ph No() - Work Ph No() -

FAX No. () -

Email address:

- ☐ Check this block if your CPA Exam records are listed under another name and provide that name below.

3. FEE: ☐ Check enclosed, payable to: **Treasurer, State of Connecticut** (Check, Money Order, or Cashier's Checks are the only acceptable methods of payment at this time.)

4. PROVIDE THE OTHER JURISDICTIONS IN WHICH YOU HAVE APPLIED FOR OR HOLD A CPA CERTIFICATE OR LICENSE (check all that apply)

- | | | | | | | | |
|---------------------------------------|-----------------------------------|--------------------------------------|--|--|---------------------------------------|---|---|
| <input type="checkbox"/> Alabama | <input type="checkbox"/> Alaska | <input type="checkbox"/> Arizona | <input type="checkbox"/> Arkansas | <input type="checkbox"/> California | <input type="checkbox"/> Colorado | <input type="checkbox"/> Delaware | <input type="checkbox"/> Florida |
| <input type="checkbox"/> Georgia | <input type="checkbox"/> Hawaii | <input type="checkbox"/> Idaho | <input type="checkbox"/> Illinois | <input type="checkbox"/> Indiana | <input type="checkbox"/> Iowa | <input type="checkbox"/> Kansas | <input type="checkbox"/> Kentucky |
| <input type="checkbox"/> Louisiana | <input type="checkbox"/> Maine | <input type="checkbox"/> Maryland | <input type="checkbox"/> Massachusetts | <input type="checkbox"/> Michigan | <input type="checkbox"/> Minnesota | <input type="checkbox"/> Mississippi | <input type="checkbox"/> Missouri |
| <input type="checkbox"/> Montana | <input type="checkbox"/> Nebraska | <input type="checkbox"/> Nevada | <input type="checkbox"/> New Hampshire | <input type="checkbox"/> New Jersey | <input type="checkbox"/> New Mexico | <input type="checkbox"/> New York | <input type="checkbox"/> North Carolina |
| <input type="checkbox"/> North Dakota | <input type="checkbox"/> Ohio | <input type="checkbox"/> Oklahoma | <input type="checkbox"/> Oregon | <input type="checkbox"/> Pennsylvania | <input type="checkbox"/> Rhode Island | <input type="checkbox"/> South Carolina | <input type="checkbox"/> South Dakota |
| <input type="checkbox"/> Tennessee | <input type="checkbox"/> Texas | <input type="checkbox"/> Utah | <input type="checkbox"/> Vermont | <input type="checkbox"/> Virginia | <input type="checkbox"/> Washington | <input type="checkbox"/> West Virginia | <input type="checkbox"/> Wisconsin |
| <input type="checkbox"/> Wyoming | <input type="checkbox"/> Guam | <input type="checkbox"/> Puerto Rico | <input type="checkbox"/> US Virgin Is. | <input type="checkbox"/> Washington DC | | | |

5. GOOD CHARACTER (check appropriate box)

Have you ever been convicted of felony or had a CPA Certificate, license, or permit revoked or suspended?

- ☐ No
- ☐ Yes (please attach an explanation)

6. AICPA UNIFORM CPA EXAM (check the appropriate box)

- ☐ Passed the Exam in Connecticut; grades are on file as a permanent record with the Connecticut Board of Accountancy.
- ☐ Passed the Exam in _____, and have requested the grades be reported to the Connecticut Board on their form or via Connecticut Form SBA-7.

CPA CERTIFICATE APPLICATION

7. EXPERIENCE (check the appropriate box & provide requested information & Employer(s) must complete Form SBA-12)

Experience claimed is ☐ All Public Accounting ☐ All Non-Public Accounting ☐ A Combination of Public & Non-Public Accounting

Employer	Dates of Experience	Amount of time claimed
_____	___ / ___ / ___ to ___ / ___ / ___	___ yrs ___ mo ___ days
_____	___ / ___ / ___ to ___ / ___ / ___	___ yrs ___ mo ___ days
_____	___ / ___ / ___ to ___ / ___ / ___	___ yrs ___ mo ___ days
_____	___ / ___ / ___ to ___ / ___ / ___	___ yrs ___ mo ___ days

- ☐ Check this block if you are applying for a waiver of one year of the work experience by advanced education and please attach a photocopy of your transcripts for verification (For candidates who take the CPA Exam prior to the year 2000 Only).

Note: Reciprocal applicants only, if you are claiming over 5 years of work experience under Connecticut's "5 in 10" rule you need not complete Sections 8 & 9, skip to Section 10.

8. EDUCATION (provide dates & check appropriate box)

Connecticut's education requirement is composed of two parts, a general degree requirement and specific credit hours.

General: Connecticut requires a bachelors degree from a four year accredited College or University.

Date degree was awarded _____

Specific: For applicants who have sat for the CPA Exam prior to January 1, 2000 Connecticut requires 24 semester hours in Accounting, 3 semester hours in Economics, 3 semester hours in Finance, 3 semester hours in Business Law and 13 semester hours in general business related subjects.

For applicants who take the CPA Exam for the first time after January 1, 2000, Connecticut requires completion of 150 semester hours of college education, which at least 36 semester hours must be in accounting, at least 30 semester hours in economics and business administration education other than accounting; and at least 60 semester hours in general education. The balance may consist of any for-credit courses, including courses in excess of the minimums set.

Date the specific education was completed _____

- ☐ Passed the AICPA Uniform CPA Exam in Connecticut; education was verified upon application for the exam.
☐ Passed the AICPA Uniform CPA Exam in another jurisdiction, have requested transcript be sent for verification.

9. ETHICS COURSE & EXAM (provide date & check appropriate box)

Connecticut requires the completion and passage with a score of 90 or above the AICPA Professional Ethics for CPAs self study course.

- ☐ AICPA asked to forward certificate of completion.
☐ Certificate of completion & grade sheet attached.

For Board Use Only: Certificate No. _____
 License No. _____ Date Issued: _____

10. SIGN & DATE

 Applicant's Signature

 Date